



Aldworth Parish Council

Minutes of the Full Council Meeting

Monday 1st July 2024, 7.30pm at Aldworth Village Hall

Minute ref: 002/010724/PCM

Members Present:	Cllr. Kate Walters, Cllr. Ilona Herbent, Cllr. Graham Rutter
Members Absent:	0
Officers Present:	Mrs Faye Bates (Clerk & RFO)
In Attendance:	0
Meeting Start Time:	19.30pm
Meeting End Time:	21.15pm

1. Cllr. Walters welcomed all to the meeting. Apologies were received from Cllr. Coyle and quorum was achieved.
2. There were no declarations of disclosable pecuniary interests or other non-registerable interest by members, nor the Clerk.
3. There were no questions or comments from the public as there were none in attendance, nor were there any representations put forward from any member.
4. The minutes from the 20th May 2024 were approved and signed.
5. Chairman, Cllr. Walters, signed Declaration of Office. Witnessed by the Clerk.
6. The following was discussed:
 - a. Village Green Land Registry-Shoulder of Mutton. Clerk to look into registering this via the .gov website.
 - b. The budget for 2024/2025, was formally approved.
 - c. Accessible ramp to the Village Hall- One quote has been received via Mr Owens, awaiting two more quotes.
 - d. Bell Lane Parking- An update was presented to the Councillors by the Clerk. Mr Pigott has very kindly offered to cut and maintain the verge near the steps to the village hall, the councillors are very grateful for this offer. Cllr. Walters and Cllr. Rutter to look into quotes for signage for the verge.
 - e. Councillor Vacancy- There are two outstanding vacancies.
 - f. The appointment of Payroll services; TP Jones and Co LLP was formally approved.

- g. West Berkshire Council-Motion banning of pets as prizes was discussed. It was approved to adopt the same policy as WBC and ban the giving of live animals as prizes, in any form, on Aldworth Parish Council land and events run or managed by it.
 - h. Various hedges around the village are currently overgrown and need attention. The councillors have volunteered to trim back vegetation around road signs. The clerk is to get a quote for other areas that need cutting back.
7. No Matters were raised for future consideration
8. Clerk's report to cover finances, correspondence received and matters for attention:
- a. The reserves policy has been updated. Resolved and approved.
 - b. Financial regulations has been updated to NALC model standard. Resolved and approved.
 - c. The S.137 expenditure value for 2024/2025 was confirmed as £10.81per elector, with 231 on the January 2024 Electoral Roll, meaning the spending limit for S137 in 2024/2025 is £2497.11
 - d. Internal Audit Update- The internal auditor is currently not responding to any communication with the clerk. Therefore, the clerk has emailed the external auditor requesting an extension whilst the clerk seeks to have the internal audit completed. If the current internal auditor does not respond to the clerk by the end of 7th July 2024, the clerk is to seek a new internal auditor.
 - e. Data Protection Registration Certificate has been updated, however this has been updated with a previous clerks details. The clerk is to make contact and update the details with ICO.
 - f. The risk assessment for Aldworth Parish Council has been reviewed and approved.
 - g. The clerk is on annual leave from 22nd-29th July, an out of office message will be put on the emails.
 - h. It was reported that the bank balance as of 1st July 2024 was £15,188.42
9. Further questions or comments were received from members of the public via the suggestion box in the village hall. These were:
- a. *"Look at mobile phone coverage in Aldworth. I have none and am on Vodafone"*. This is not an issue that can be raised through the PC, however, you can keep a look out on the Network Status Checker for any planned updates on the Vodafone website.

With there being no further business to discuss, Cllr. Walters thanked everyone for attending and the meeting ended at 09:15pm.

The remaining meetings for 2024 are scheduled for Monday 16th September and Monday 18th November at 07:30pm.

Signed:

Position:

Date: